



RAO PAHLAD SINGH DEGREE COLLEGE

(Approved by DGHE / Govt. of Haryana & Affiliated to Indira Gandhi University, Meerpur)

Satnali Road Balana, Mohindergarh Haryana-123029

Telephone: 01285-241432 Fax: 241431


E-mail: rpsbalana@gmail.com, Website: www.rpsdegreecollege.org

Date: 20-03-2022

NOTICE

A general meeting of Internal Quality Assurance Cell (IQAC) will be held on 29-03-2022 at 11:00 a.m. in the office of Principal, RPS Degree College, Balana, Mahendergarh. Therefore, all the distinguished members of IQAC are hereby requested to make it convenient to attend the meeting. The agenda of the meeting will be:

1. Action taken regarding 7th IQAC meeting held on 24-01-2022.
2. Analysis of the AQAR 2020-21.
3. Analysis of the ongoing Examination for the session 2021-22.
4. Any other point that required to be discussed as per quality enhancement.


20/03/22
Principal
(Dr. Davender Singh) Degree College
Balana (M/Gam)

Principal

A copy of the above is forwarded to followings:

1. Chairperson, RPS Group
2. Director, RPSGOI
3. Registrar, RPSGOI
4. Dean Academic Affairs
5. Head of the Departments
6. All Committee Members



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Date: 30-03-2022

Minutes of 8th Meeting of the IQAC

A general meeting of Internal Quality Assurance Cell (IQAC) was held on 29-03-2022 at 11:00 a.m. in the office of Principal, RPS Degree College, Balana, Mahendergarh. During the Meeting following members were present.

Chairperson: Head of the Institution

1. Dr. Davender Singh, Principal

Teachers to Represent All Levels

1. Dr. D.R. Bhardwaj, HOD Life Sciences
2. Dr. Jitender Jindal, HOD Chemistry
3. Ms. Archana Sahoo – HOD Physics
4. Dr. Hemant Kumar – HOD Geography
5. Sh. Mohit Sethia – HOD Commerce
6. Sh. Hansraj – Asst. Prof. Mathematics
7. Dr. Vikas Sangwan, Asst. Prof. Chemistry
8. Dr. Jitendra Gangwar, Asst. Prof. Physics
9. Dr. Kavita Chauhan, Asst. Prof. Physics
10. Dr. Manjeet, Asst. Prof. Mathematics

Member from Management

1. Dr. Pavitra Rao, Chairperson, RPS Group

Senior Administrative Officer

1. Dr. Devender S Yadav, Registrar
2. Sh. Ramavtar, Sr. Accounts Officer

Nominee from Local Society/Trust

1. Sh. Narender Kumar, Chairman Jeevan Jyoti School
2. Sh. Kailash Sharma, Teacher (Retired)

Student Nominee

1. Sudesh d/o Sh. Rajender Singh (20M60)
2. Harsh Yadav s/o Sh. Hawa Singh (20HP03)

Alumni Nominee

1. Jyoti d/o Sh. Harender Singh (19MATH74)

Nominee from Employers/Industry/Stakeholders

1. Dr. Mahesh Kumar Yadav, Director RPSGOI

Coordinator of IQAC:

1. Dr. Yashpal Sharma, Dean Academic Affairs

Action Taken Report w.r.t. 7th IQAC Meeting

1. Annual Quality Assurance Report (AQAR) for the academic session 2020-21 was reviewed by all the members and it was finalized without any changes. IQAC coordinator was assigned the task to finally submit it as last date for the same is 31-03-2022.
2. Report of all the departmental activities was reviewed by members and found to be satisfactory. IQAC has organized a "Safety Week Programme" from 04th March, 2022 to 11th March, 2022 for celebrating National Safety Day under the theme "Protect Yourself". Various Safety programmes are successfully executed by Theme Coordinators through structuring different activities including black-board and/or PowerPoint (PPT) presentations. 158 participants attended the programme.
3. The Students Satisfaction Survey link was made available on the college website and same was also sent to all the students as stated by IQAC coordinator.
4. Dr. D.R. Bhardwaj, Convener Alumni Cell informed all the members that work has been done on alumni of the batch 2020-21 and record has also been updated. Similarly, the Alumni cell will work on the data on regular basis.
5. Total 10 students (5 from Department of Botany and 5 from Department of Zoology) showed their interest in research work. Therefore, on the request of the students they were allowed to work in the Biochemistry lab under the Prof. Sandeep Gera of RPS College of Veterinary Sciences.
6. Centralized placement cell of RPS Group worked hard and 12 students of RPS Degree College were placed as on January 2022 as per the report submitted by Placement Officer, RPS Group. The house appreciated the efforts of Placement officer.

Minutes of the meeting:

Dr. Mahesh Kumar Yadav (Management Nominee) welcomes all the members and Dr. Davender Singh, Principal and Chairperson IQAC presented the agenda to be discussed in the meeting.

1. Minutes of 7th IQAC meeting held on 24th January 2022 sent to all the members are confirmed.
2. **Academic Activities:** Due to end semester examination in the month of February and March so much departmental and academic activities were not organized by the departments. However, students of department of Physics who were involved some research-based activities were sent to National Conference on Innovations in Science, Engineering & Technology on 19-02-2022 held at Arya PG College Panipat. Similarly, some students of department of Physics attended a national conference in blended mode on 25 and 26 March 2022 organized by Chaudhary Devi Lal University, Sirsa. Dr. Garima Tomar convener of Women cell informed all the members that International Women Day was organized in the college campus by felicitating all the Women employees of the RPSGOI. Finally, all head of the departments were encouraged to organize more departmental events in near future. After successful completion of Safety Week Programme, it has been decided that Vehicle and Driver Safety programme must also be organized in coming month and task was handed over to IQAC.

3. **Examination & Result:** All the members reviewed the examination of the odd semester as per the report submitted by controller of examination to Dean Academics. it has been seen that pattern and quality of question papers during this semester was not as per the standard. So, it has been decided that University official must be informed in this regard. Further DMCs and Degrees of passed out students has also not yet received by the college. Therefore, both the matters must be brought in to the knowledge of university officials for better resolution. The task was handed over to Dr. Davender Singh, Principal. Result of JAM 2022 was also analyzed and HOD mathematics along with his whole team was congratulated for the tremendous efforts. Student of B.Sc. Hons Maths got AIR 05.
4. **New Course:** It has been decided that some new courses must be added on from the coming academic session 2022-23. As per the current admission in scenario of Bachelor of Arts, the house decided to apply for increase in seats of B.A. from 120 to 180. Further, all members decided to apply for two new courses i.e., B.Sc. Honors Botany and B.Sc. Honors Zoology. The task was handed over to Dr. Devender Singh, Registrar for proper communication to University Officials in this matter.
5. **Learning Objectives and Outcome:** After a little change in syllabus of UG courses there is a requirement to review the learning objectives and outcome of various courses. The task was handed over to all HODs to review it and make necessary changes wherever required and same must be uploaded on the website as earliest.
6. **MOU and Research Work:** As far as research work is concerned students have been actively engaged in the research activities. But faculty members who can be a research guide in any University, must apply for it and more collaborative research work must be carried out in future. The task was handed over to IQAC and all Heads to find out the opportunity. Similarly, we have sufficient number of MOUs but there should be an active exchange of students and faculty members with the institutions/firm signed the MOU. The House suggested that MOUs must be for RPS Degree College and Prof. Mahesh Yadav agreed to put his best efforts to go for it. It has been decided that faculty members must be encouraged to participate in conferences, seminars, workshops, faculty development programmes and orientation and refresher courses. The financial support to such faculty members will be given by the institution with production of proper fee receipt. IQAC coordinator also suggested that academic leave for this purpose may also be increased, if required.
7. **NSS/NCC Cell:** NSS, NCC and Youth Red Cross cell must work on all the social issues. More extension outreach activities must be carried out in neighborhood for social upliftment. The activities carried out by these cells must be put forward in next IQAC meeting. The task was handed over to Dr. Rajesh Kumar and Sh. Sushil.
8. **Academic Calendar and Planning for Next Semester:** Academic calendar and all the planning of coming even semester like sitting arrangement of classes, time table, mentors, lab in-charges etc. was reviewed.

Meeting ended with vote of thanks to the chair.

Dr. Yashpal Sharma
Co-Ordinator, IQAC Cell



Principal
RPS Degree College
Dr. Davender Singh
(Principal)